

## PROJECT MANAGEMENT TRAINING COURSE 2016

"FOUNDATION OF STRUCTURED PM THROUGHOUT PROJECT LIFE-CYCLE"

*Organized by Engineering Advancement Association of Japan (ENAA)*

**Supported by JETRO Kuala Lumpur Office**

### **About the seminar**

ENAA developed this course by entrust from Ministry of Economy, Trade and Industry of Japan. It provides comprehensive knowledge and skills of overall project management for promising young engineers who work in international engineering and construction fields. The seminar will be conducted by ENAA in collaboration with JLPW Strategic Consulting Sdn Bhd in Kuala Lumpur.

### **Who should Attend**

- Engineers working for Japanese engineering companies, including general constructors and affiliated companies.
- Engineers in pursuit of a project management position/career for construction projects
- Individuals who need to strengthen their project management knowledge and skills

### **Number of Participants**

30 participants (on a first- come -first- served basis)

### **Course Benefits**

1. Learn the overall Engineering Project Management fundamentals and a major management method adapted in Japan.
2. Enhance practical knowledge and skills throughout all stages of project management.
3. Learn how to build the common understanding with Japanese and other engineers in engineering and construction project management.

### **Note**

All participants are required to fill out a registration form attached.

### **Main Speaker**

#### **Mr. TADASHI NOMURA**

Tadashi Nomura has been a lecturer for Project Management for ENAA and also universities including Nippon Univ., Chuo University in Japan. He was engaged as Procurement Manager for the first HICOM National Car Plant Project in Malaysia, 1983. He has a very vast experience as Project Manager overseas in the field of Civil and Engineering and also undertook subsidiary companies as Managing Director in Europe during his career. He took assignment as committee member of several government sectors such as Cabinet Office and Ministry of Land, Infrastructure, Transport and Tourism in Japan. He is a qualified Architect and a Senior Adviser to Japan PFI/PPP Association.

## General Information

Dates : **14<sup>th</sup> –15<sup>th</sup> December , 2016**

Time : 9:00a.m. - 5:00p.m. each day (Registration from 8:30a.m.)

Speaker & Moderator : Mr. Tadashi Nomura

Participation Fee : **RM 1,272** (Inclusive of training materials, lunch & refreshments for training periods)

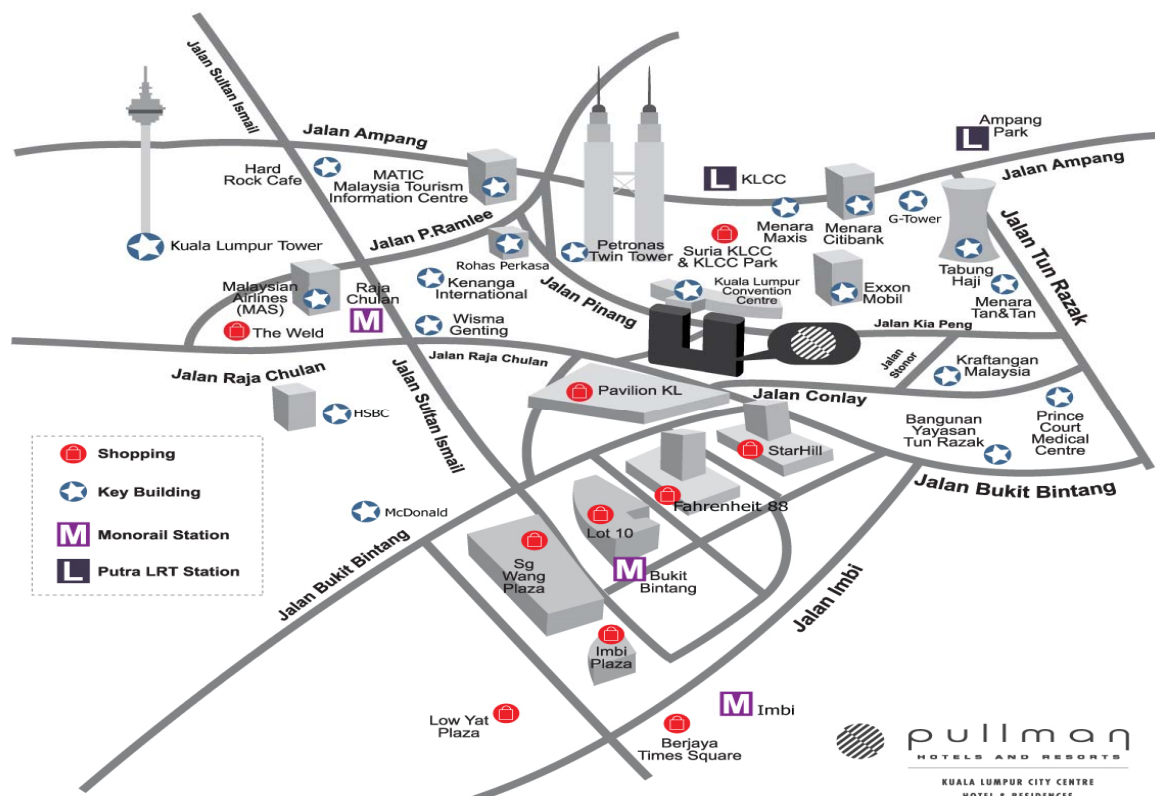
\*Payments by cheque payable to “**JLPW Strategic Consulting Sdn Bhd**” and Bank in to;  
Bank Name : **Public Bank Berhad**  
Bank Account No. : **3178780522**  
Bank Address : **Head Office Menara Public Bank 146, Jalan Ampang 50450, Kuala Lumpur, Malaysia.**

\*Payment should be made before **7<sup>th</sup> December 2016**

\*Registration Form and bank slip should be fax to TEL No **+60 3 2203 3399** and E-mail to:  
**narishnaa.krishnan@jlpw.com.my**  
or post to **JLPW Strategic Consulting Sdn Bhd** (see next page for mailing address)

Venue : **Pullman Kuala Lumpur City Centre Hotel and Residences**

Supported by : Japan External Trade Organization (JETRO), Kuala Lumpur Office



\*Parking space is available at the hotel with a daily flat rate of only RM 7.00.

## **Course Program**

<b>Day 1 14<sup>th</sup> December (Wed)</b>	<b>Day 2 15<sup>th</sup> December (Thur)</b>
<b>Opening &amp; Introduction</b> <b>Lecture and Exercise based on the textbook of Project Management</b> <b><u>What's Project Management?</u></b> <ul style="list-style-type: none"><li>- Overall understanding of Project and the Management</li></ul> <b><u>Pre-Contract Activity</u></b> <ul style="list-style-type: none"><li>- From Feasibility study to Contract Stage</li></ul> <b><u>Planning</u></b> <ul style="list-style-type: none"><li>- Planning Management incl. Schedule Control, Cost Planning and Management, Risk Management; Communication Management; Project Information Management Planning</li></ul> <b><u>Exercise on Specific Topic after Audio Visual presentation</u></b>  <b><u>Q &amp; A</u></b>	<b>Lecture and Exercise based on the textbook of Project Management</b> <b><u>Project Execution</u></b> <ul style="list-style-type: none"><li>- Roles of Project Manager etc.</li></ul> <b><u>Controlling &amp; Closing</u></b> <ul style="list-style-type: none"><li>- Project Control, Schedule Control, Cost Control; Process, Value Management, Risk Management etc</li><li>- Closing procedure; for main contract and sub-contract</li></ul> <b><u>Workshop</u></b> <ul style="list-style-type: none"><li>- A project introduced by AV media</li><li>- Group work on given missions</li><li>- Presentation of work by each group</li><li>- Brain storming</li></ul> <b><u>Q &amp; A</u></b>  <b><u>Short Test</u></b>  <b>Certificate Awarding and Closing</b>

Note :

- Contents of program are subject to change.

## **Applications & Inquiries**

### **General Inquiries and Contact in Malaysia**

#### **JLPW Strategic Consulting Sdn Bhd**

Narishnaa Krishnan @Narish  
B-11-8, Level 11, Megan Avenue II  
Jalan Yap Kwan Seng, 50450 Kuala Lumpur, Malaysia  
Tel: +60 3 2203 3388 DL: +60 3 2166 1108  
Fax: +60 3 2203 3399  
Website: [www.jlpw.com.my](http://www.jlpw.com.my) E-mail: [narishnaa.krishnan@jlpw.com.my](mailto:narishnaa.krishnan@jlpw.com.my)

### **Contact in Japan**

#### **The Engineering Advancement Association of Japan (ENAA)**

ENAA is a non-profit organization established in 1978 with the support of the Ministry of International Trade & Industry of Japan to promote the advancement of engineering capabilities and the development of the engineering service industry. Members of ENAA consists of 225 companies (as of October, 2016) which covers wide range of industries.

Website : <http://www.ena.or.jp/>

**FAX to JLPW Strategic Consulting Sdn Bhd**  
**Registration Form for Project Management Training Program**  
**2016**

Please fill-in this Registration Form & E-mail to [narishnaa.krishnan@jlpw.com.my](mailto:narishnaa.krishnan@jlpw.com.my) and FAX to **603-2163-3227** or post to **JLPW Strategic Consulting Sdn Bhd**

B-11-8, Level 11, Megan Avenue II

Jalan Yap Kwan Seng, 50450 Kuala Lumpur, Malaysia

**Application deadline: 7<sup>th</sup> December 2016**

I am/we are confirmed to attend the training program on PROJECT MANAGEMENT TRAINING PROGRAM on 14<sup>th</sup> - 15<sup>th</sup> December 2016.

Application Date    (       ) Month (       ) Day, 2016

**Contact Person's Information**

Contact Person	Surname			First name		
Company Name						
Section/Department						
Title						
Tel No.				FAX No.		
Mobile No						
Email Address						
Company Address						

## Participant's Information:

Participant's Name ;	Surname			First name		
Age	Years		Gender	Female / Male		
Company Name						
Section/Department						
Title;						
<b>Practical Experience</b> <input type="checkbox"/> YES <input type="checkbox"/> N O	<b>Please check X if you have practical experience</b>		<b>Years of Experience</b>	<b>Please describe major experiences/ major projects</b>		
		Engineering (Planning, Designing)	years			
		Procurement	years			
		Construction	years			
		Others	years			
<b>Site Experience</b> <input type="checkbox"/> YES <input type="checkbox"/> N O						
<b>Most Prioritized Topics to learn from this program</b>	<b>Please select one of the most prioritized topics and check X In <input type="checkbox"/> box</b>					
	<input type="checkbox"/> Pre-Contract Activity					
	<input type="checkbox"/> Planning		<input type="checkbox"/> Schedule control <input type="checkbox"/> Cost planning and management <input type="checkbox"/> Risk management <input type="checkbox"/> Communication management <input type="checkbox"/> Project information management			
	<input type="checkbox"/> Project Execution					
	<input type="checkbox"/> Controlling & Closing		<input type="checkbox"/> Project control <input type="checkbox"/> Value Management <input type="checkbox"/> Closing Procedure			
<input type="checkbox"/> Others (Please specify)						

**Please note the name filled above will be transcribed for the individual certificate.**